

Wells: Thank you for calling Sunshine Coffee. Rosalynn Wells speaking. How may I help you?

Sato: Hello, this is Kazuo Sato from Tajima Corporation. As you requested last month, I sent our latest catalog to your office address written in the e-mail. However, it came back marked "Address Unknown." I'd like to verify your mailing address.

Wells: Oh, I'm sorry. We moved to our current office this Monday and I forgot to mention it in the e-mail.

Sato: I see. May I have your new mailing address, please?

Wells: OK. It's 9-23-2 Ginza, 9th floor Yanagi Building, Chuo-ku, Tokyo. The zip code is 104-0061.

Sato: Just in case, could you spell your first name?

Wells: It's Rosalynn, R-O-S-A-L-Y-N-N.

Sato: Thank you. Just to make sure, let me repeat the address. It's 9-23-2 Ginza, 9th floor Yanagi Building, Chuo-ku, Tokyo, and the zip code is 104-0061. Is that correct?

Wells: Yes, it is.

Sato: All right. I'll send the catalog today, so you should receive it within a few days.

Wells: Thank you. I'll be waiting for it.