

From: Rika Ito
To: sender
Subject: Auto-reply: out of office

Thank you for your email.

I am traveling overseas on business from June 5 to June 18. As I will have limited access to my email during this period, my response may be delayed.

For urgent matters in my absence, please contact the following members of our team:

- Yoshio Takahashi at takahashi@*****.co.jp for matters concerning recruitment
- Miki Okano at okano@*****.co.jp for other administrative issues

I apologize for any inconvenience this may cause. Thank you for your understanding.

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